

REPORT OF THE SSIT ADCOM MEETING, MARCH 9, 1991.  
HELD AT THE EMPIRE STATE COLLEGE, N.Y., N.Y.

ATTENDEES

NAME	AFFILIATION	PHONE NO.
BOB BROOK	EMC/S. LIAISON SSIT V.P.	516/595-3136W 516/938-6991H
E.S. CASSEDY	POLYTECH. UNIV. ADCOM MEMBER	718/266-3512W 212/570-6933H
RONALD KLINE	CORNEL UNIV. SSIT PRES.	607/255-4307W 607/257-3189H
JOE HERKERT	LAFAYETTE COL.	215/250-5427W
STEPHEN UNGER	COLUMBIA UNIV.	212/854-8187W 2736W
ANTHONY ROBBI	NJIT	201/562-3503W 609/466-0119H
PAT WALKER	IEEE MAGAZINE	201/562-3950W
TERRI SCHIESSER	IEEE STAFF	908/562-3953W
R. KEITH RANEY	CCRS/GRSS	613/993-4475W
CHRISTINE SPECTER	FLA. INT. UNIV.	305/348-2723W 305/255-2841H
NORM BALABANIAN	SYRACUSE U. (TUFTS)	617/381-3217W
ALVIN WALS	COLUMBIA UNIV.	212/305-2164

President Kline opened meeting

Corrections to last meeting's minutes (Dec. 8, 1990)

C. Specter will not resign  
Esme Bidstrup name was misspelled  
T and S printing costs are reported to be \$16.40/100  
pages. This does not include mailing.  
Chapter report by Veg Gardner was accidentally omitted  
Joe Herkert's name was misspelled  
L.A. Conference was not "up and coming". It had occurred.

SSIT is considering giving money to the Toronto Conference.

Mal Benjamin has agreed to continue as the SSIT Secretary.  
Al Wald will replace Carl Baris on the ADCOM  
The SSIT and Directory were corrected  
The TAB meeting report was given by Kline  
End of Corrections

SSIT would like to obtain a person (through T&S) for the Quality Engineering Council.

The Engineering Management Society is changing its interests and will be similar to those interests of SSIT.

Someone will need to check the SSIT By-Laws to determine what the specific duties for people who have been past presidents as well as other officers.

Mark Apter's Treasurers Report - SSIT's current net worth is about \$26K. The expenses are about \$65K.

T. Robbi made a motion to raise annual non-member subscription rates for 1992 made a motion to raise annual non-member subscription rates for 1992 from \$45 by 20% or to the maximum allowed by the IEEE, whichever smaller. The current annual non-member magazine income is about \$6K. The motion was passed. This will have to be sent to Apter for the 1992 estimated budget.

P. Walker's Publication Report - Magazines were spun off from Transactions in 1990. New public charge rates for T&S have been set up. These are at variance with Ron Kline's post audit report. The pre-audit report of expenses was \$61,500. Note that the subscription cost is \$15.05/copy and not the \$12.70/copy previously given.

The next issue was scheduled for Dec. 1. It contains seven articles. Derek Paul of Science for Peace served as guest editor of the special issue on Inspection and Verification for Disarmament. C. Specter is serving as guest editor on the next special issue that will be called "mission to the Planet Earth" - International Space Year". She has contacted many people in many countries for contributions to this issue.

There are 100,000 IEEE members who do not belong to any society.

Walker suggested that SSIT petition IEEE to set T&S to the complete membership as part of the ALL-SOCIETY LIST. The petition should be sent the TAB Periodical Council - Wally Benke, with a copy to Irv Engleson. There is a possibility that SSIT could lose money in 1992.

Robbi proposed two motions: 1) a motion increase SSIT member fees by \$2/Year and 2) the above letter to the TAB Periodical Council. Both carried.

It will cost an additional \$400 for printing and \$200 to increase T&S from 32 to 40 pages. It costs \$100/page for composition (for one issue). The addition will be about \$1400 and is a good estimate for special issues. It is better to overestimate the number of pages than to underestimate the number of pages.

Walker recommended that this cost delta be sent to Apter for the next budget.

T. Schiesser distributed the 1991 editorial calendar, which is to be used for advertising.

C. Specter reported that contributors to her special issue include the Associate Director of NASA and officials of space agencies from Canada, France, Brazil, Pakistan and China. She recommended changing the publication date from Dec., 1991 to March, 1992 in order to be able to include more contributors. Leon Zelby will need to be contacted about filling in the Dec., 1991 issue. Specter and Herkert will contact Zelby. S. Unger than proposed a motion increase the number of T&S pages by 48 to 176 for 1992. Motion carried. This should be sent to Apter for inclusion in the 1992 budget. Herkert and Robbi to contact the Toronto Conference organizers for papers for the Dec., 1991 replacement. This conference will be in June of this year and the deadline for the Dec. issue is September.

Other Society Report from Veg Gardner is attached.

J. Herkert reported that Leon Zelby would like to reprint in T&S, one of his own copyrighted articles that had published in another journal. Up to the present time, he has not been able to reprint the article because of the IEEE publication policy. After some discussion with IEEE Publications people, Zelby was grudgingly given permission to publish it in T&S. Zelby would like to see a change in the IEEE publications policy. Currently the IEEE charges a flat \$100 fee to another publication for a reprint. Zelby to contact Wally Benke on this matter.

SSIT will send an official letter of appreciation for the work done by Derek Paul as a guest editor. This will be done by R. Kline.

The new IEEE ethics code was released.

C. Specter - Conference Report - N. Balabanian had authorized an SSIT contribution of \$2500 to the L.A. Conference. SSIT will get back 50 copies of the Conference Proceedings and some money. These copies will be sent to the Toronto Conference for sale. The single issue price to be set lower than the IEEE price by about 20% to about \$35. However, the \$35 single issue price was not determined at this time. A \$5 rebate to be given to the Toronto Conference. The L.A. group is to send the 50 copies directly to the Toronto Conference Committee. The \$35 price and the \$5 rebate was put into motion by Robbi. It passed. Herkert volunteered to store unsold copies. SSIT will declare this as a conference income to the IEEE.

It was resolved that the \$2500 loan would be separated from any income from the sale of the 50 copies.

Meeting was concluded.

The next meeting dates are May 11 and September 7 of this year.

Respectfully Submitted,

  
R. H. Brook

SSIT ADCOM MEETING NOTES  
CORRECTIONS - MARCH 9, 1991

- o Derek Paul of Science for Peace
- o The petition.....with a copy
- o TAB Periodical Council
- o one of his own copyrighted
- o change "that had been published in another journal." to "that had been published in T and S."

Insert B: The December, 1990 T and S issue is out.

Insert A: President Kline opened meeting

Insert C: However, the \$35 single issue price was not determined at this time.