IEEE SSIT Board of Governors Meeting
AGENDA
September 6, 2003
520 Mudd Engineering Center, Columbia University, New York City

1. (10:30) Welcome and Introductions   Andrews

2. Adoption of Agenda   Andrews

3. Approval of Minutes of Previous Meeting   Kjell

4. President's Report   Andrews
(TAB mtg highlights, spring Hydrogen Economy mtg, results of members' survey)

5. Past President's Report   Perusich

6. Treasurer's Report   Stephan

7. Update on Email Membership Solicitation Initiative   Stephan

8. Publications Report   Loui
(T&S editorial transition, electronic newsletter, Managing Editor's contract)

9. Ad Hoc Committee on SSIT Electronic Publishing Strategy   Brody

10. Conference Reports (Amsterdam'03, Austin'04, Worcester'04) Andrews, Stephan

11. Committee Reports

Nominations/Elections	Perusich
Fellow Nominations	Engel
Membership	Brook
Awards	Benjamin
Technology and Public Policy	Andrews
Ethics	Unger
PACE	Plonsey
Chapters	Perusich

12. Old Business

13. New Business   *engineering employment*

14. Next Meeting Date and Place (info-only meeting at ISTAS03 on 26 September 2003, Amsterdam, Netherlands) 6 December 2003, Rutgers University, New Brunswick, NJ.

15. Adjournment

Publications Committee Report
IEEE Society on Social Implications of Technology

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Michael Loui, committee chair
Joseph Herkert (ex officio), Ronald Kline, Janet Rochester, committee members

1. Editor transition
In early July, Aarne Vesilind relinquished his duties as Editor of *Technology and Society* magazine for health reasons. Joseph Herkert, who had been scheduled to become the new editor effective with the Winter 2003/04 issue, took over the duties in July, several weeks earlier than expected.

2. Planned issues of *Technology and Society*
Fall 2003: Special issue on women and minorities in information technology
Winter 2003/04: Regular issue
Spring 2004: Regular issue
Summer 2004: Special issue on social and policy issues in nanotechnology
Fall 2004: Special issue of conference papers from ISTAS 2003
Winter 2004/05: Regular issue

3. Associate editor
Joe Herkert nominates Sarah Pfatteicher as the new Associate Editor of *Technology and Society*, effective January 1, 2004, for the Spring 2004 issue. Dr. Pfatteicher is Assistant Dean for Engineering Academic Affairs at University of Wisconsin–Madison and Director of the Wisconsin Engineering Education Laboratory; she has published on the history of engineering and on engineering ethics. The Publications Committee recommends the approval of the full Board of Governors for this appointment.

4. Electronic newsletter
SSIT has launched a new electronic newsletter edited by Karl Perusich. The first issue of the newsletter is attached. This newsletter will be published three or four times per year. It will present announcements of future conferences (including those of sister societies) and news about SSIT matters such as minutes of Board of Governors meetings and calls for candidates for elections to the board. For each item there would be a short description of one or two sentences with a Web address for complete details. The newsletter would not publish papers, which would belong in *Technology and Society* magazine.

5. Contract for managing editor
Terri Bookman, the Managing Editor of *Technology and Society* magazine, has submitted a proposal for her contract in 2004–05. The attached version of the proposed contract highlights the changes from the 2002–03 contract. The Publications Committee has reviewed the proposed contract and recommends approval.

IEEE Society for the Social Implications of Technology E-Newsletter
Summer 2003

As another way to keep our members abreast of information about our
society, SSIT has inaugurated an e-newsletter with this issue. Questions,
comments, and items of interest should be directed to the newsletter
editor: Karl Perusich, Ph.D. at kperusic@galaxyinternet.net.

ISTAS 2003

The ISTAS 2003 conference will be held September 24-26, 2003 at
Amsterdam, The Netherlands. This years theme is "Technology, Crime
Prevention and Security". Registration and other information can be
found at http://www.senter.nl/crimeprevention

ISTAS 2004

The ISTAS 2004 conference will be held at on June 17-19, 2004 at
Worcester Polytechnic Institute, Worcester, MA. Its general theme is
"Globalizing Technological Education". Paper and panel proposals are
due January 30, 2004. Additional questions should be directed to the
general chair, Lance Schachterle at les@wpi.edu.

Spring Board of Governors Meeting

The SSIT board of governors met at for their spring meeting. Highlights
of the meeting included the approval of an e-newsletter, the appointment
of a new editor for Technology and Society Magazine, and the creation of
an SSIT Fellows Committee. Complete minutes of the BOG meeting can
be found at http://chortle.ccsu.edu/BOG/BOGindex.html.

SSIT Membership Increases

SSIT is the fastest growing IEEE society, up +19% over last year. By
contrast, the IEEE as a whole has lost 5% of its members since last year,
and membership in the average IEEE society has dropped by 4%. This
pattern is consistent across the March, April, May, and June (most recent)
IEEE Membership Development Progress Reports.

Member Highlight

Bob Brook, senior member, IEEE, member SSIT and EMC, and member
of the RAC committee describes his activities on the IEEE PI583 Committee
for Voting Machines. Further highlights can be found at
http://radburn.rutgers.edu/andrews/projects/ssit/item071803a.html

If you or someone you know is engaged in an activity relevant to SSIT that
you think should be highlighted please contact the e-newsletter editor.

You may unsubscribe to this mailing list at
http://www.ieee.org/ra/e-notice/ssit-enotice.html

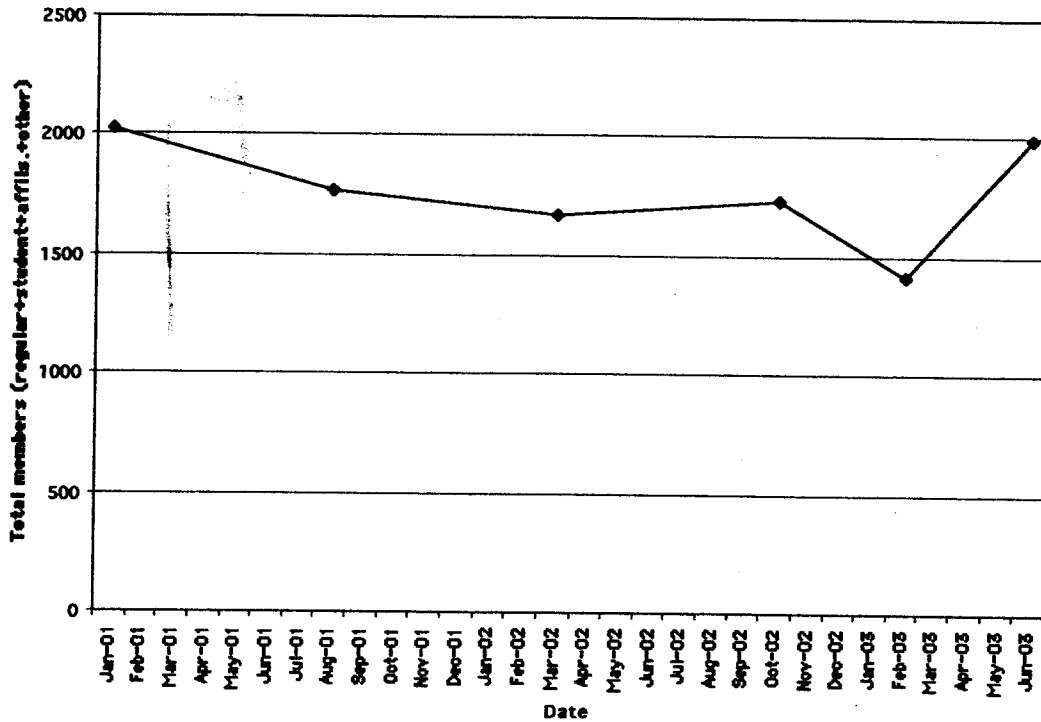# IEEE SSIT BOG Meeting 9/6/2003

Treasurer's Report

Membership as of 6/29/2003:

Regular: 1593

Student: 176

Affiliate: 27

Other: <u>199</u>

Total: 1995   + 509 arrears = 2504

SSIT Total Membership vs. Time

IEEE
SOCIETIES & COUNCILS
Current Period: JUL-03

Currency USD
Business Unit=0300 (Social Implications of Tech)

NAME	INCOME			EXPENSE			NET SURPLUS (DEFICIT)			
	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE
INVESTMENT RETURNS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
PERIODICALS	174.4	136.6	109.5	100.9	53.7	80.2	73.5	82.9	29.4	-53.5
NEWSLETTERS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
NON PERIODICAL SALES	0.6	0.3	0.3	0.8	0.4	0.4	-0.2	-0.1	-0.1	0.0
MEETINGS/CONFERENCES	31.8	18.5	38.9	-20.9	17.0	39.3	52.7	1.5	-0.4	-1.9
GRANTS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
ADMINISTRATION	0.0	0.0	0.0	79.9	29.2	29.2	-79.9	-29.2	-29.2	0.0
COMMITTEE/OTHER	0.5	0.3	0.0	1.1	0.5	12.6	-0.6	-0.2	-12.6	-12.4
TOTAL	207.3	155.7	148.8	161.8	100.8	161.7	45.5	54.9	-12.9	-67.8

Balance Sheet

IEEE
Period: MAY-03 currency USD
Submitted: 26-JUN-03 15:16:54

Business Unit=0300 (Social Implications of Tech)

	JAN-03	FEB-03	MAR-03	APR-03	MAY-03
Accts Receivable	0.00	0.00	0.00	0.00	0.00
Loans/Advances Receivable	0.00	0.00	0.00	0.00	0.00
Prepaid Expenses	0.00	0.00	0.00	0.00	0.00
Fixed Assets	0.00	0.00	0.00	0.00	0.00
Pooled Assets	241.00	241.00	231.00	224.00	219.00
Total Assets	241.00	241.00	231.00	224.00	219.00
Accts Payable	0.00	0.00	0.00	0.00	0.00
Deferred Income	0.00	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00	0.00
Net Worth	241.00	241.00	231.00	224.00	219.00
Total Liabilities & Net Worth	241.00	241.00	231.00	224.00	219.00
Cumulative Surplus/Deficit	27.00	27.00	17.00	9.00	4.00
Prior Year Reserve	214.00	214.00	214.00	214.00	214.00

MEMBERSHIP STATISTICS OF SSIT (SIT-30), IEEE SOCIETIES

AS OF SEPTEMBER 2003

	JULY 2003	AUGUST 2002	% CHANGE
SSIT	1848	1672*	10.5
DIV VI	14,119	16,526	-14.56
IEEE Societies	300,497	368,212	-18.3

*The actual low point of SSIT during the past year was 1508 members. The membership campaign worked counter to the overall membership decline of the IEEE Societies.

Additional activities:

The SSIT session at the EMC Symposium in Istanbul, sponsored by the Tel Aviv, Israel EMC/S chapter, that I was asked to organize and chair, did not have any speakers, although four papers were submitted, due to the unstable international situation. Almost all of the US companies that were to participate in the Symposium refused to allow any of their employees travel to the Middle East. Note: There were no incidents at the Symposium.

The EMC International Symposium in Boston, organized by the Boston EMC/S chapter this past August, was a success. I delivered an SSIT-EMC/S liaison report to the Representative Advisory Committee, attached.

In addition, I was honored by the EMC Society to receive a Lifetime Achievement Award.

Respectfully Submitted,

Bob

Robert H. Brook

Membership Chair

August 18, 2003.

IEEE

Society on Social Implications of Technology (SSIT)

Liaison Report

EMC/S Representative Advisory Committee (RAC)

This is the liaison report Of the SSIT(SIT-30) to the EMC/S.

It covers the following topics:

SSIT

SSIT Membership

CEPA (Attachment for the CEPA law)

P1583 Standard for Voting Machines

SSIT

THE SSIT is a small, under 2000 member IEEE society. The current president is Clinton Andrews of Rutgers University. The mission of the society requires a multidisciplinary approach and has members from many different technical IEEE societies. The scope of the society includes such issues as environmental, health, social implications of technology, engineering ethics and professional responsibility, history of electro-technology, technical expertise and public policy, peace technology as well as social and economic issues related to energy, information technology and telecommunications. It is in DIV VI, Engineering and Human Environment.

I am the EMC/S DIV IV representative and current membership chair of SSIT.

SSIT Membership

This year the SSIT membership went through a roller-coaster period of member change as did many other societies; but has finally returned to about 1800 members of about a year and a half ago, which, considering the problems with employment, this may be considered good news for the society.

Technology and Society (T&S) is the SSIT publication

It is a magazine rather than a transaction type of publication and has won awards for magazines of this type. In addition, SSIT is starting an on-line newsletter.

Conscientious Employee Protection Act (CEPA)

This has been a difficult activity to pursue, since it requires contact and real aid from various elected officials. Since engineers are involved in virtually all products, whether civilian-commercial or military are designed by engineers, the proposed law could affect (help) many engineers.

Attached is the current law from New Jersey, with some modifications that I have suggested. Although this is a repeat from last year's RAC report and is an ongoing project, I believe it is worth repeating.

P1583 Voting Machines Standard

The work of this committee, under the able and conscientious of EMC/S's Steve Berger, is now being completed. This was an interdisciplinary effort requiring expertise in many areas some of which are shown below:
Patents
Access for the disabled
Ergonomics
Reliability
Software design and verification
Adaptability
Maintainability
Operability
EMC (Electromagnetic Compatibility)

Meetings are held once a month at various locations; however most communications are by means of email.

Respectfully Submitted,
Bob
Robert H. Brook

EMC/S-SSIT Liaison

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